

Admissions Policy

It is our intention to make Pathways Childcare Centre genuinely accessible to all children and families from all sections of our local community. In order to accomplish this we will:

- Provide places on a first come first served basis after an initial discussion with the parents in order to meet the needs of the child and the family.
- In the event of all places being filled there is a waiting list which will be worked down as places come available.
- Promote the Equality and Diversity policy. We do not discriminate against any child and their family.
- Welcome all fathers and mothers, other relations and carers, including childminders, and people from all cultural, ethnic, religious and social groups, with and without disabilities.
- Due to the nature of the nursery building children with a physical disability may find access to the building difficult. They would however never be turned away and a solution will be looked at.
- An application form for your child needs to be filled in along with consent forms prior to your child starting nursery.
- We ensure that the existence of our setting is widely advertised in places accessible to all sections of the community.
- We are flexible about attendance patterns to accommodate the needs of individual children and families providing these do not disrupt the pattern of continuity in the setting that provides stability for all the children.
- Failure to comply with the terms and conditions may ultimately result in the provision of a place being withdrawn.

Children with SEND

- The manager must seek to determine an accurate assessment of a child's needs at registration. If the child's needs cannot be met within the setting's core budget, then an application for SEN inclusion funding must be made immediately.
- Children with identified SEND must be offered a place when one becomes as with any other child. However, the start date for children with more complex SEND will be determined by the preparations made to ensure the child's safety, well-being and accessibility in the setting. If a child's needs determine that adjustments need to be made, the management team must outline a realistic timeframe for completion, detailing the nature of adjustments e.g. risk assessment, staff training, health care plan and all other adjustments required. The child's safety at all times is paramount.
- At the time of registration, the management team must check to see if a child's family is in receipt of Disability Living Allowance, if so evidence is to be obtained in order to claim the disability access fund directly from the local authority. If the family is eligible but not in receipt of the allowance, the setting manager will support the family in their application. More information can be found at www.gov.uk/disability-living-allowance-children/how-to-claim